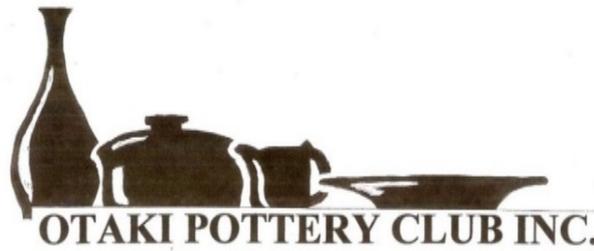


(Office use only)

(Office use only)



## Membership Application/Registration Form

Membership No:  
.....

Access No:  
.....

Subscription Paid:  
.....

Date Approved:  
.....

Welcome Letter Sent:  
.....

Orientation Completed:  
.....

Please read the requirements on the back of this sheet, complete this form in full and either place it in the payments box, mail/email it to the Membership Manager, or hand it to a committee member or tutor. The Committee will review the application at the next committee meeting.

Full Member

Associate Member

Name:	D.O.B.:	Dated:
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Address:			
Email:		Occupation:	
Telephone Numbers:	Day:	Evening:	Mobile:
In case of an emergency please contact:		Name:	Telephone Number:

I have the following pottery experience:

.....

.....

.....

**Full Membership Fees**  
*to be paid on acceptance*

\$200 full year paid by 30 Apr or \$220 paid after 30 Apr or 2 payments of \$110 if paid by 30 Apr and 31 Oct (GST incl)

**The sub includes an access code to the rooms.**

**Associate Membership Fee**  
*to be paid on acceptance*

**Fee:**  
\$35 per year (GST incl)

**Associate Membership**

This is for people who want to remain members but not be actively engaged on a regular basis.

- They will be able to participate in the club's social activities.
- They will get a regular newsletter and have speaking rights.
- They will not have voting rights or hold a key to the rooms.
- They will not have to do a cleaning bee or participate in fundraising activities unless they choose to do so.
- Associate Members may not carry out practical work at the club rooms.

People who want to become an Associate Member will have to apply in writing to the Committee.

**Fees:** Subs are valid from 1 April to 31 March in each year and are set by the AGM or at a Special General Meeting called by the Management Committee.

**What skills/expertise are you able to contribute, from time to time, towards the running of the club:**

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**Vehicles:** Please provide the following information for any vehicles you may bring onto the Otaki Maori Racing Club grounds.

Vehicle Make	Registration No.	Colour of Vehicle

**Medical Condition:** Do you have any medical condition(s) that we should be aware of:

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**COVID VACCINE PASS SIGNED**

***By signing this form, I acknowledge that I will agree to the Rules and Regulations of the Otaki Pottery Club.***

Signature of new member:	Supporting Comments of Nominator:
Signature of nominating member/tutor:	
Name of nominating member/tutor (please print):	
<b>NOTE:</b> If you are attending one of our classes, it is preferred that your tutor nominate you.	

**Requirements for becoming and being a Full Member of the Otaki Pottery Club as outlined below and in the booklet you will receive at your Orientation.**

**Members:** The club is set up for hand building and throwing. OPC expects applicants for membership to have the technical skills to undertake, without assistance and safely, the type of work they want to produce. It is expected that new members will require some help with locating things, etc. but they should not depend on other members for unreasonable help with using equipment and technique.

**Nomination:** In applying for membership, applicants must provide evidence of their competence at making pots (e.g. courses attended, exhibitions, relevant membership). The person supporting the application (“Nominator”) must be able to attest to the applicant’s ability and experience. Attending courses run by the club is a way of acquiring pottery making skills but is not essential for becoming a member.

**Equipment:** OPC has a great range of equipment, small and large which is available to club members within the clubrooms. Equipment is NOT permitted to leave the clubrooms without special permission by a tutor or committee member.

**Clay, Glazes and Kilns:** OPC has a variety of clays for sale. Ready mixed glazes and oxides are provided (free) for firing at 1100C, 1200C and 1250C in the electric kilns and at stoneware temperatures in the gas kilns. The kilns are operated by skilled club members. Other members are welcome to assist.

**Work Rooms:** The rooms are cleaned weekly by a paid cleaner. It is, however, the responsibility of each club member to leave any area they have been working in or around clean and tidy.

**Cleaning Bees:** There are 4 cleaning bees during the year and each club member is required to attend at least one of these (usually a Saturday morning between 10am and 12pm) or pay a fee in lieu.

**Fundraising:** OPC’s main fundraising activity is the Festival of Pots and Garden Art which is held in January of each year. This is a great way for members to showcase their work. The Festival requires a commitment from each of our club members to enable this to be successful and the funds raised allow the club to maintain/replace vital equipment in the rooms. When you become a club member a commitment of **at least** 6 hours is required from you before (preparation work) or over the period of the festival.

**Orientation:** New members are taken on a tour of the rooms to become familiar with the facility, safety measures and administrative procedures. This tour is not intended to provide any instruction on the craft of pottery.

**Skills and Expertise:**—As a full member of the Club you may be called upon, from time to time, to help out with the smooth running of the Club. Kiln loading/unloading, glaze making, casual tutoring, minute taking, accounts work, secretarial work, promotion work, sign writing, carpentry, plumbing etc etc are just a few of the voluntary jobs that members do for the club.